

**DRAINAGE WORK ORDER
REQUEST FOR REPAIRS
HANCOCK COUNTY, IOWA**

Drainage District: _____

Lateral: _____

Township: _____

Section: _____

¼ - ¼: _____

**Please attach a map showing the location of
where the repair is needed including the
section, township, and range of said repair.**

Requested by:

Name: _____

☐ Owner ☐ Tenant ☐ Other

Address _____

Phone: _____

Landowner's name, if not provided above: _____

Description of problem (be specific):

Preference of Contractor to Perform Repair: _____

By signing this work order, the undersigned directs the trustees of the drainage district to assign the work order to a contractor who is approved to work on district facilities, and the contractor may not be the preferred contractor listed above. The signer of this work order agrees to assume all costs (including, but not limited to, labor, materials, and fuel) associated with the excavation, maintenance, repair, and/or replacement of any privately-owned drainage tile performed as a result of this work order. All costs associated with the excavation, maintenance, repair, and/or replacement of any district-owned drainage tile will be apportioned and billed to the corresponding drainage district. The signer of this work order acknowledges that it can be difficult to ascertain the scope of a drainage problem and/or the ownership of a particular drainage tile without excavating the tile. The signer of this work order agrees to assume all costs associated with excavation of a privately-owned drainage tile this work order agrees to assume all costs associated with excavation of a privately-owned drainage tile performed as a result of this work order, even if the signer assumed the work would be performed on a district-owned drainage tile at the time this work order was submitted.

The signer of this work order will be given a marker flag labeled "Property of Hancock County". The flag will be used to mark the location of the repair for the contractor. The contractor will return the flag upon completion of said repair. If marker flag is not returned, the signer and/or contractor may be held liable for said replacement of marker flag.

Signature of person requesting work order: _____ Date: _____

Office Use Only Below:

Chairman's Signature: _____ Date: _____

Contractor Assigned: _____ Date: _____

(Not to Exceed \$5,000.00 Without Prior Approval)

Flag Number: _____