

HANCOCK COUNTY SECONDARY ROAD DEPARTMENT
POLICY AND PROCEDURE MEMORANDUM

SUBJECT: Hancock County Policy for Farm to Market Roads Within Corporate Limits

UPDATED: 06/27/2022

I. PURPOSE:

To provide a uniform policy and procedure for construction repairs or reconstruction of farm to market roads extending into cities within Hancock County. Identifying, defining, and resolving jurisdictional responsibilities, level and limitations of service, and expectation of costs involved in cooperative projects. These guidelines are intended to encourage continuation and continuity of improvements of Farm to Market roads into cities. County expenditures are intended for roads or portions of roads within Hancock County only.

II. DEFINITIONS:

Jurisdiction: The local agency in control of the area in which the road or street is located. Cities over 500 population have jurisdiction of all roads within the corporate limits. County has jurisdiction of all secondary roads outside the corporate limits, except for farm to market extensions within cities with 500 population or less.

Farm to Market Extension: Roads identified on the IDOT Rural Federal Functional Classification Map as a Minor or Major Collector, that continue into the corporate limits of a city.

Federal Aid Eligible System: Roads identified by the IDOT as Federal Aid Eligible Routes.

III. REFERENCES:

Code of Iowa, Section 306.3, 306.4, 311.5, and 314.6.

IV. GENERAL GUIDELINES:

Cities will be categorized into three Service Levels based on population as defined by various Iowa Code requirements, including the following:

Level I. Cities of population of 2500 or more.

Level II: Cities of population less than 2500 and more than 500.

Level III: Cities of population of 500 or less.

Level I:

Hancock County will contribute 0% of project cost within the corporate limits. However, if Hancock County is performing construction or road repairs on a Farm to Market route which continues in the city, the city may request to be included in the project as a separate division of work and pay the cost of services provided within the scope of the project. This is to be completed at no additional cost to the County. Cities may request that the County include qualifying City improvements as part of an adjacent County Federal Aid project as long as the street improvements qualify for STP funding and are approved as part of the regional planning process.

Level II:

When Hancock County has a construction project on an FM route which extends into the corporate limits, Hancock County may contribute up to 50% of the project costs for the center two (2) lanes of pavement. Hancock County's contribution shall not include underground utilities, water or sewer infrastructure, curb and gutter, or specially requested features such as sidewalks, crosswalks, lighting, or other esthetic appurtenances. All bridges which may be involved within the scope of the project will be the responsibility of the City and any expenditure for repairs or reconstruction shall be paid from City or Urban Bridge Funds at no additional cost to the County. Cities may request from the County to be included in an STP funded project as part of an adjacent County federal aid project as long as the street improvements qualify for STP funding and are approved through the regional planning process.

Level III:

When Hancock County has a construction project on an FM route which extends into the corporate limits, Hancock County will contribute 100% of the project costs within the corporate limits. Hancock County's contribution shall not include underground utilities, water or sewer infrastructure, curb and gutter, or specially requested features such as sidewalks, crosswalks, lighting, or other esthetic appurtenances.

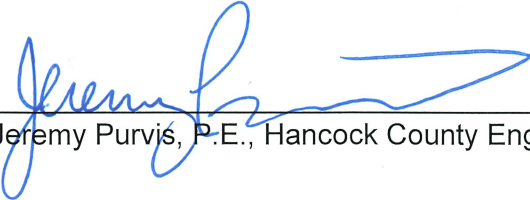
<u>List of Cites</u>	<u>Level*</u>
Forest City	I
Garner	I
Britt	II
Kanawha	II
Corwith	III
Crystal Lake	III
Goodell	III
Klemme	III
Woden	III

*Level may adjust based on Census data.

A construction project agreement identifying the scope of work, opinion or probable costs, and sources of funding may be required for each construction project eligible under this policy. This policy may be revised as directed by the Hancock County Board of Supervisors.

Submitted and acceptance this 27th day of June, 2022.

Recommended:



Jeremy Purvis, P.E., Hancock County Engineer

Approved:



Jerry Tlach, Chair, Hancock County Board of Supervisors

Attest:



Michelle K. Eisenman, Hancock County Auditor