

Date: _____

HANCOCK COUNTY ENTRANCE PERMIT

(ONE permit per new or widened entrance/driveway)

Application for permit for entrance work from private property to secondary road or secondary road extension including necessary drainage structure thereunder, if required.

Applicant _____ Phone _____

Address _____

Owner of Record _____

Entrance work applied for

(Check all that apply)

_____ Construct NEW

_____ Remove OLD

_____ Widen Existing

Type of Entrance

(Check One)

_____ Field

_____ Residential

_____ Commercial

Type of Road

(Check One)

_____ Gravel Road -3:1 slope

_____ Paved Road - 6:1 slope

Type of Pipe

(Check One)

_____ Metal

_____ Dual wall plastic

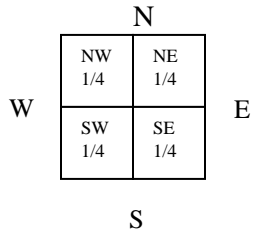
Proposed driveway must have the center flagged or marked at the fence line/right-of-way line.

How wide for the final top width (40' Maximum) _____ feet?

If widening a driveway, how wide is the top of the existing driveway _____ feet?

If widening a driveway, which side of the driveway, looking from the road, is it to be widened _____ left _____ right _____ both?

The proposed entrance is located in Section _____, _____ Township; also indicate location on map below.



Comments/Requests by the Applicant: _____ _____ _____

Check One

The applicant desires Hancock County Secondary Roads to do the entrance work applied for.

The applicant desires to have a private contractor to do the entrance work applied for. (This permit is good for one year.)

The applicant agrees that, if granted a permit, the above described entrance work will be constructed in accordance with Hancock County's Driveway Entrance Policy (see back of this form) and will pay for associated costs of said work.

Signed _____

BOTTOM TO BE FILL OUT BY COUNTY

Initial Inspection and Recommendation by approved by: _____

The proposed entrance will be inspected by Hancock County personnel to determine the need of a culvert pipe diameter and length.

Pipe Needed? _____ Yes _____ No _____ If Yes, what size? _____ inch diameter(NEW metal or Concrete ONLY)

Work completed by: _____ Date: _____

All materials incorporated into entrance

Dirt _____ loads

Gravel _____ loads Lime rock _____ loads

Culvert _____ diameter inches _____ length feet

Bands _____

Materials Used for sloping of side not widened, if a widening job

Dirt _____ loads

Gravel _____ loads Lime rock _____ loads

Culvert _____ diameter inches _____ length feet

Bands _____

COMMENTS: _____

2021 Driveway Policy

All driveway construction on Hancock County Roads will require a permit from the Hancock County Engineer’s Office. An engineering review for safety, drainage, location and other factors will be made by Hancock County prior to permit approval. All driveway work will be done by the Hancock County Secondary Road personnel or an approved contractor.

The Engineer and/or his representative will determine if location is acceptable and the size of culvert to be used if needed. A minimum size of 15 inch is required.

New Entrance – The minimum width of a driveway top is 20 feet. Maximum width of a single driveway top is 40 feet. When a driveway abuts an adjacent property the maximum top width on the requesting property will be 30 feet and the total width of the adjacent property owner requests a driveway in this location will be a 60 foot wide joint driveway. Foreslopes shall be a minimum 6:1 on paved roads and 3:1 on non-paved roads. Culvert use shall be 16 gage corrugated metal pipe or 1500D concrete pipe, or Dual wall plastic.

Estimated cost of a new driveway on a paved road with a 20 foot top width will be \$1,200. For each additional foot of top width requested there will be an extra charge of \$55 per foot.

Widened Entrance – The estimated cost of widening an existing driveway on a paved road will be \$55 per foot of additional top width.

Estimated cost of a new driveway on a non-paved road with a 20 foot top width will be \$900. For each additional foot of top width requested there will be an extra charge of \$45 per foot.

The estimated cost of widening an existing driveway on a non-paved road will be \$45 per foot of additional top width.

The above prices do not include the cost of the culvert or for dual wall plastic pipe

Culvert costs as follows per foot:

15” – \$18.00, 18” – \$20.00, 24” – \$26.00, 30” – \$38.00, 36” – \$48.00, 42” – \$65.00, 48” – \$76.00

Bands each:

15” – \$36.00, 18” – \$40.00, 24” – \$52.00, 30” – \$76.00, 36” – \$96.00, 42” – \$130.00, 48” – \$152.00

Dual wall plastic pipe costs as follows per foot:

15” – \$10.00, 18” – \$14.00, 24” – \$22.00, 30” – \$34.00, 36” – \$46.00, 42” – \$64.00, 48” – \$72.00

Bands each:

15” – \$18.50, 18” – \$27.50, 24” – \$50.50, 30” – \$84.00, 36” – \$87.00, 42” – \$179.00, 48” – \$200.00

The above cost is estimate only and County will charge actual cost.

I understand the above prices are an estimate only and agree to pay for all actual costs on installing a new or widened driveway(s) on a paved or non-paved road.

Initial _____

The above paragraphs apply to driveways up to a limit of four per 160 acres. On any driveways in excess of the above limit, the property owner will be charged the actual cost.

Driveway Removal - At the time of new driveway installation Hancock County will extend credit of up to one-third of the cost of the new driveway if an existing driveway is removed from the same property.

If driveway is constructed by a private contractor it shall conform to all driveway policy requirements and said construction shall not interfere or interrupt traffic on said highway and the contractor shall use reasonable precautions to protect and safeguard lives and property and shall hold Hancock County harmless for any damage or loss sustained by such construction.

No broken concrete, rocks, bricks, tile, wood or other rubble will be allowed for fill materials.

Any unauthorized driveways or driveways that do not comply with the driveway policy may be removed by the County at the owner’s expense.