

May 17, 2021 CORRECTED
Garner, Iowa

The Hancock County, Iowa, Board of Supervisors met in adjourned session on the above captioned date pursuant to adjournment with Supervisors Florence (Sis) Greiman, Gary Rayhons, and Jerry J. Tlach present. Absent: none.

The minutes of May 10, 2021 meeting were read and approved.

A public hearing was held on the construction permit application for Jim Otis, for increase in animals only at an existing swine confinement facility and modifying the master matrix located in section 30, Orthel Township. Certification that publication as to the date and time of the hearing was on file in the Auditor's Office. Those present for the hearing were Supervisors Tlach, Greiman, and Rayhons, Auditor Michelle K. Eisenman, Engineer Jeremy Purvis, EMA/E911/Communications/Zoning Director Andy Buffington. Present from the public were Bob Kern, Neil Goodnature, and Angela Nelson-KIOW, present via go to meeting: Rob Hillesland-Summit-Tribune and Rebecca Peter-Leader. There were no written or oral comments for or against the application. On motion by Supervisor Greiman, seconded by Supervisor Tlach and carried unanimously to close the public hearing. On motion by Supervisor Tlach, seconded by Supervisor Greiman and carried, the Board voted to unanimously approve the application. This recommendation will be forwarded onto the Iowa Department of Natural Resources, as defined by law.

Be It Remembered on this 17th day of May, 2021, the Board of Supervisors met for the purpose of amending the current operating budget adopted the 9th day of March, 2020. There was present a quorum as provided by law. Thereupon the County Supervisors found that the notice of time and place of hearing had, according to law, been published and the amendment was taken up and considered. Those present: Supervisors Tlach, Greiman, and Rayhons, Auditor Michelle K. Eisenman, County Engineer-Jeremy Purvis and County Sheriff-Rob Gerdes, present from the public: Bob Kern, Neil Goodnature and Angela Nelson-KIOW; present via go to meeting: Rob Hillesland-Summit-Tribune and Rebecca Peter-Leader. There were no objections to the amendment. On motion by Supervisor Tlach, seconded by Supervisor Greiman and carried unanimously to close the public hearing. Thereupon the Board of Supervisors considered the amendment to the 2020-2021 budget for final approval.

On motion by Supervisor Greiman, seconded by Supervisor Tlach and carried unanimously, the Board gave approval to the following resolution:

Resolution No. 2021-030
Approval of Fiscal Year 2020-2021 Budget Amendment # 2

WHEREAS, the Hancock County Board of Supervisors has considered the proposed Fiscal Year 2020-2021 county budget amendment, and

WHEREAS, a public hearing concerning the proposed county budget amendment #1 was held on May 17, 2021,

NOW THEREFORE BE IT RESOLVED by the Board of Supervisors of Hancock County that the county budget amendment #2 for Fiscal Year 2020-2021, as set forth in the budget summary, is hereby adopted and the Hancock County Auditor is directed to file said budget and to establish accounting records in accordance with the below listed schedule.

Revenues:

Intergovernmental	from	4,917,541	to	5,952,636
Charges for Service	from	366,550	to	368,850
Total Revenues increased	from	14,595,151	to	15,632,546

Expenditures:

Physical Health and Social Services	from	447,484	to	487,344
County Environment & Education	from	776,220	to	786,720
Roads and Transportation	from	6,518,978	to	6,972,650
Capital Projects	from	792,500	to	672,715
Total Expenditures increased	from	16,182,497	to	16,566,744

BE IT FURTHER RESOLVED that the Chairperson and the County Auditor be and are hereby authorized to sign the approved Fiscal Year 2020-2021 county budget amendment #2.

On motion by Supervisor Tlach, seconded by Supervisor Greiman and carried unanimously, the Board gave approval to the following: Abatement of uncollectible taxes in the amount of \$172.00 on parcel number 2898000041. Signed contract with Atura Architecture, Clear Lake for Secondary Roads Maintenance Building Design in the amount of \$183,480.

On motion by Supervisor Greiman, seconded by Supervisor Tlach and carried unanimously, the Board gave approval to the following: Salary certifications for Fiscal Year 2021-2022 to become effective July 1, 2021. Approved the quote from Electronic Engineering Co., Mason City in the amount of \$2,996.28 to be paid by the building expenditure line item in the Board of Supervisors' department budget and also approved the quote from Schumacher Elevator Company, Denver, Iowa in the amount of \$1,970 to be paid by the E911 Service Board budget for door access to Law Enforcement Center elevator and basement door.

On motion by Supervisor Tlach, seconded by Supervisor Greiman and carried unanimously, the Board gave approval to the following resolution:

RESOLUTION NO. 2021-031

**RESOLUTION OF HANCOCK COUNTY ADOPTING A POLICY FOR
CROSSING HANCOCK COUNTY SECONDARY ROADS WITH
DRAINAGE TILE**

Be it resolved by the Board of Supervisors of Hancock County, Iowa, to adopt the following road crossing with drainage tile policy for Hancock County, Iowa

WHEREAS, Chapter 318 of the Code of Iowa requires any person working within the right of way of a public road to obtain a permit from the highway authority having jurisdiction of the public road or highway, and

WHEREAS, Chapter 468 of the Code of Iowa prescribes a method for landowners to improve drainage by construction of field tile through road right of ways, and

WHEREAS, The Hancock County Board of Supervisors desires to adopt a road crossing with drainage tile policy that includes an option which will expedite procedures relating to projecting a drainage tile across a public highway to a suitable outlet.

THEREFORE, be it resolved and enacted by the Hancock County Board of Supervisors that Hancock County, Iowa, agrees, upon receipt of proper permit application, proof of contractor insurance, downstream property owner agreement, proof of contractor completion per Hancock County Engineer's specifications to;

- 1) Pay 50% of the cost of materials and installation, up to \$2,500.00 for open cutting across the road right of way, and 50% of the cost of materials and installation, up to \$15,000.00 to bore across the road right of way.
- 2) Crossing under paved roadways shall be bored, crossings under gravel roadways may be open trenched. Surface material, and seeding disturbed areas are the responsibility of the applicant. Open trenching shall not be performed between November 15th and April 1st unless specifically authorized by the County Engineer.
- 3) Pay \$350 towards the cost of materials and installation of an intake in the road ditch on the new tile line.
- 4) Private tile shall not be permitted to be placed within the road right of way parallel to the roadway.
- 5) Private tile shall not be permitted to be outlet into the road right of way ditch, unless specifically authorized by the County Engineer.
- 6) When a licensed Iowa Professional Engineer study is not performed, property owner shall not ask for a larger sized crossing or additional crossings in the vicinity for a period of 10 years.

If a landowner chooses not to be bound by the above policy, then, the procedures for securing such crossing shall be in accordance with applicable sections of the Code of Iowa Sections 468.600 through 468.622.

A summary of those procedures is shown below:

1. File application in writing with the Hancock County Auditor and provide information required by Iowa Code Chapter 468.600. Include five copies of the following information:
 - a. Applicant(s)' name, address and a complete legal description of the property owned by applicant.
 - b. A complete and accurate legal description of the property across which the drainage

improvements are proposed, including the names, address, and phone numbers of all affected property owners(s) and or tenant(s), if applicable.

- c. A detailed engineer's report, prepared by a licensed Iowa Professional Engineer, showing the drainage area served by the existing drainage tile including the starting point, route terminus, character, size, and depth of existing drainage tile.
 - d. A detailed engineer's report, prepared by a licensed Iowa Professional Engineer, showing the drainage area to be served by the proposed improvements including the starting point, route, terminus, character, size, and depth of the proposed drainage improvements.
 - e. Requirements of a licensed Iowa Professional Engineer may be waived depending on complexity of improvement.
 - f. A detailed estimate giving the total cost of construction of the proposed drainage improvements with a separate, detailed estimate of the cost of road crossings.
 - g. After the application material has been submitted to the county auditor and prior to scheduling the required public hearing, the auditor will route the application materials to the county attorney, county engineer and Natural Resources Conservation Service to review and submit any comments or recommendation.
2. A public hearing shall be set by the Hancock County Auditor pursuant to Iowa Code Chapter 468.601.
 3. File claims for damages at or before hearing pursuant to Chapter 468.604 of the Code of Iowa.
 4. A public hearing shall be held in compliance with Iowa Code Section 468.605. If the Board of Supervisors find that the purpose is to secure more complete drainage or a better outlet and the levee, open ditch, tile, or other underground drain is found to be beneficial it will be approved. If the Board of Supervisors find that a proposed drain runs in the course of natural drainage to a public road the owner of such land shall have the right to enter upon such highway for the purpose of connecting owners drain or ditch with any drain or ditch constructed along or across said road.
 5. If the supervisors approve the merits of the application, Iowa Code Section 468.606 shall be followed. The landowner, however, in making such connections or crossings shall do so in accordance with specification furnished by the Secondary Road Department at the time of filing a crossing application.
 6. If the Board of Supervisors approve the tile line to be projected across the right-of-way to a suitable outlet, the expense, of both material and labor used in installing the tile line across the highway and any subsequent repair thereof shall be paid from funds available for the highway affected.
 7. If funds are not available in the Hancock County Secondary Road Fund for reimbursement of the applicant for the cost of said tile crossing at the time of the construction of the crossing, it is understood that the applicant will be reimbursed at such time as funds are

available in the Hancock County Secondary Road Fund. It is further understood that said reimbursements will be made in chronological order of approved and completed crossing.

8. The Hancock County Board of Supervisors reserves the right to negotiate any type of cost sharing arrangement with the applicant and/or to install approved crossing with county staff or another contractor.

A completed application for drainage permit, including contractor's proof of insurance, executed road signage agreement, and downstream property owner agreement are required. Upon completion of the crossing the applicant shall pay the Contractor and Hancock County will pay the applicant.

On motion by Supervisor Greiman, seconded by Supervisor Tlach and carried unanimously, the Board authorized the County Auditor to issue checks for the claims on file from May 3 to May 17, 2021 as follows:

A 1 EXCAVATING & DRAINAGE ,DITCH CLEANOUT DD 107	5,790.00
ABSOLUTE WASTE REMOVAL,DISPOSAL	165.37
AHLERS & COONEY ,LEGAL SERV	750.00
AIRGAS USA ,WELDING SUPP	531.11
ALLIANT ENERGY,UTIL	6,410.63
AMAZON CAPITAL SERVICES,SUPP	1,061.57
ARNOLD MOTOR SUPPLY,MISC EXP	29.22
BATTERIES PLUS BULBS #577,MISC EXP	156.25
BELINDA RASMUSON OULMAN,CORONERS CASE	117.00
BLACK HILLS ENERGY,UTIL	39.86
BOLTON & MENK ,PROF SERV DD	2,812.00
BRAD'S PEST CONTROL,MISC EXP	60.00
BRIAN ROBERTS,CORONERS CASE	275.00
C J COOPER & ASS'N ,SAFETY SCREENING	35.00
CALHOUN-BURNS/ASSOC ,BRIDGE INSPECTION	1,123.50
CAMPBELL SUPPLY CO ,BOLTS	67.92
CARD SERVICES,PARTS/TRAINING/HEADSETS	2,208.55
CARLSON DRAINAGE ,MISC EXP	350.00
CATALDO FUNERAL HOME ,TRANSPORT/BAG	650.00
CATHERINE E BUTLER,CORONERS REVIEW	150.00
CENTRAL IA DIST ,CUST SUPP	4,920.60
CERRO GORDO CO AUDITOR,LEVY JDD 86-1-31 MAIN OPEN	19.06
CERRO GORDO CO GEN ASSISTANCE,PAYEE SERVICES	180.00
CHRYSLER/FOREST CITY ,VEHICLE REMOTE START	500.00
CITY LAUNDERING CO,MISC SUPP	80.27
CITY OF BRITT,SEWER & WATER	40.41
CITY OF FOREST CITY,UTIL	78.21
CITY OF GARNER,SEWER & WATER	230.03
CITY OF GOODELL,WATER	15.00
CITY OF WODEN,SEWER & WATER	61.00
CLARION DISTRIBUTING ,MISC SUPP	227.75
CLOUD DEFENSIVE ,WEAPON LIGHTS	1,205.91

COMMUNICATIONS 1 NETWORK,PH FEES	825.03
CORWITH MUN UTILITIES,UTIL	74.94
COST ADVISORY SERVICES ,COST ALLOC RECOVERIES FY 2022	4,125.00
COTT SYSTEMS ,HOSTED ONLINE INDEX BOOKS	265.00
COUNSEL,CONT BASE RATE	5,782.47
DALE RAYHONS,CORONERS CASE	211.00
DCI-SOR,SEX OFFENDER REGIST SCH	120.00
DENNIS PANNKUK,WELL PLUGGING	342.13
DOUG'S SMALL ENGINE,PARTS	50.85
DUNCAN HEIGHTS ,PAYEE SERVICES	45.00
ELECTRICAL ENGINEERING & EQUIP,GENERATOR	58,822.09
ELECTRONIC SPECIALTIES ,MONTHLY RADIO SERV	174.00
ELIZABETH 'S PHARMACY ON MAIN,PRES	210.32
FARMCHEM,PARTS	136.68
FARMERS CO-OP ASSOCIATION,FUEL	105.48
FLEETPRIDE,PARTS	46.26
FORTERRA PIPE & PRECAST,PIPE CULVERT	9,579.60
FRONTIER,PHONE	60.45
GALLS ,UNIFORMS	239.83
GARNER LUMBER & SUPPLY CO,PARTS	119.20
GERALD EDGAR,MLGE/SPRING SCHOOL	111.50
GLOCK PROFESSIONAL ,TRAINING	250.00
GOVERNMENT FORMS AND SUPPLIES,TITLE ENVELOPE	328.95
H & K PLUMBING ,GARNER SHED REPAIRS	690.50
HANCOCK CO AUDITOR,PSTGE DD	78.98
HANCOCK CO COOP OIL CO,BLDG	23,434.95
HANCOCK CO HEALTH SYSTEM,LPHS GRANT/IMMUN GRANT/SFTY SCREEN	5,228.44
HANCOCK CO SEC ROAD DEPT,ENTRANCE/CO FARM/RIP RAP/BEAVER DAMS	20,246.69
HANCOCK CO SHERIFF,PSTGE & MAILING	97.70
HANCOCK CONCRETE PRODUCTS ,CULVERT	29,184.96
HEARTLAND POWER COOP,UTIL	10.00
HIWAY TRUCK EQUIP ,PARTS	96.49
HOLIDAY INN,HOTEL/JAIL SCH	366.24
HOLLAND CONTRACTING CORP,REPAIR DD 46-3 LAT 84	2,192.00
HTC ,PARTS	313.31
HY-VEE ACCOUNTS RECEIVABLE,CUST SUPP	61.03
IA DEPT TRANSPORTATION,SIGN MATERIAL	219.29
ICCS,FY22 ICCS DUES	1,500.00
ICEOO DISTRICT II,MEETING FEE	15.00
IOWA PRISON INDUSTRIES,SIGNS	3,865.00
IOWA SECRETARY OF STATE,NCOA CARDS	64.63
ISSDA,MEMBERSHIP DUES	25.00
JACOBSON-WESTERGARD,PROF SERVICES DD 3 & 4 LAT 14	2,147.20
JAMES NELSON,MTNG/MLGE	45.00
JIMS TREE SERVICE & SNOW, REMOVAL ,TREE REMOVAL	1,000.00
JOAN M GOUGE,MEETING	35.00
JOHN DEERE FINANCIAL,PARTS	591.70
JOHNSON COUNTY SHERIFF,LEGAL/COURT	78.18
JOSEPH DAVID PETERSEN,CORONERS CASE	200.00

JUDICIAL DIALOG SYSTEMS,MAINT/SUPPORT	1,914.42
KARL CHEVROLET,2021 CHEVY TAHOE	33,456.00
KIESLER'S POLICE SUPPLY INC,AMMUNITION	375.64
KOSSUTH COUNTY AUDITOR,REPAIR IN KOSSUTH COUNTY	2,774.40
KRAMER HARDWARE ,MISC SUPP	101.76
LAKESIDE CONSTRUCTION ,SEED & FERTILIZER	702.00
LANDFILL OF NORTH IOWA,REMOVAL OF MATERIAL	3,383.80
M & J TRANSPORT ,BELLY DUMP	35,000.00
MAIL SERVICES ,MV NOTICES	413.85
MARCO ,CONT BASE RATE	173.10
MARVIN L JOHNSON,MTNG/MLGE	56.00
MAXYIELD COOP,FUEL	7,516.82
MENARDS,MISC SUPP	2,327.59
MID COUNTRY MACHINERY ,PARTS	65.46
MID-AMERICA PUBLISHING CORP,PUBL	525.87
MIDWEST PIPE SUPPLY ,PIPE	2,031.01
MIDWEST WHEEL COMPANIES,MISC SUPP	656.13
MOTOROLA SOLUTIONS ,BRITT PD RADIO	4,289.95
MSDSONLINE INC, DBA VELOCITYEHS,SAFETY SUPPLIES	749.00
NEXT GENERATION TECH ,MONTHLY SUPPORT	8,631.34
NORTH CENTRAL INTERNATIONAL,PARTS	6,999.58
NORTH IOWA DESIGNS,OFFICE SUPP	9.50
NORTH IOWA MEDIA GROUP,PUBL	1,454.87
NORTHERN SAFETY CO ,SAFETY SUPP	462.53
NUWAY-K & H COOPERATIVE,DIESEL	4,143.42
OLLENBURG MOTORS ,OIL CHANGE	51.00
PETRO BLEND CORPORATION,FILTER	1,853.45
POMP'S TIRE SERVICE ,TIRES	3,310.48
POSTAGE BY PHONE,PSTGE	4,500.00
POWERPLAN,FILTERS	2,528.21
PRAIRIE ENERGY COOPERATIVE,COMM TOWER	210.81
PRINTING SERVICES ,OFFICE SUPP	85.98
PRITCHARD AUTO COMPANY,PARTS/FILTERS/REPAIRS	1,081.36
REUTZEL EXCAVATING ,REPAIR DD 15 LAT B	1,012.00
RICH FREESEMAN,WELL PLUGGING	422.22
SAFETY X-TREME ,SAFETY SUPP	269.95
SCHLEUSNER DIRT WORKS ,REPAIR DD	8,852.94
SCHUMACHER ELEVATOR CO,BLDG	485.00
SKYBLUE SOLUTIONS,PH	990.34
SMITH'S HARDWARE,MISC EXP	60.27
SONICLEAR/TRIO SYSTEMS ,SOFTWARE MAINT & SUPPORT RENEWAL	395.00
SPENCER STEEL ,WELDING SUPP	580.56
STAPLES CREDIT PLAN,SUPPLIES	275.90
STATE HYGIENIC LABORATORY,WATER TESTING	359.50
STATE MEDICAL EXAMINER,AUTOPSY/TOXICOLOGY/HISTOLOGY	2,062.84
SWENSON'S HARDWARE,PARTS	394.93
TERRI S PALS,LEGAL & COURT	285.75
TERRY FLICK,HAND TOOLS	195.50
THRIFTY WHITE PHARMACY,INMATE MEDS	4.79

TOM EISCHEN SALES ,PARTS	2,300.00
TRUCK CENTER COMPANIES,PARTS	415.00
TRULSON AUTO PARTS,PARTS	3,133.67
TYLER TECHNOLOGIES ,ANNUAL MAINT/INCODE FINANCIALS	25,356.94
U.S. CELLULAR,CELL PH	1,405.45
UNITED PARCEL SERVICE,SHIPPING/WATER TESTING	20.42
UNITED RENTALS,CONCRETE PATCH REPAIR	227.00
VERIZON,PH	40.01
WASTE MANAGEMENT OF WI-MN,RURAL DROP OFFS	6,003.53
WASTE MANAGEMENT/CONS,ELD SHWD PK	445.39
WASTE MANAGEMENT/S R,DISPOSAL	330.24
WELLS FARGO FINANCIAL LEASING,COPIER LEASE/OVERAGE	146.98
WEST PAYMENT CENTER,APR DATA BASE	296.81
WEX BANK,FUEL	210.45
WINNEBAGO CO. SHER,LEGAL & COURT	119.44
WINNEBAGO COOP, PH/INTERNET	665.28
WINNEBAGO COUNTY JAIL,APRIL INMATE BILL	8,800.00
WRIGHT COUNTY AUDITOR,LEVY JDD 54-121	1,614.49
YOHNCO ,BLDG/REMOVAL & DEMOLITION	13,593.40
ZIEGLER ,FILTERS	6,668.69
GRAND TOTAL	424,430.30

No further business to come before the Board, motion made to adjourn at 11:56 a.m. by Supervisor Greiman and carried. All Supervisors present voting, "Aye," session to adjourn and will meet again on May 24, 2021.

ATTEST: _____
Michelle K. Eisenman, Auditor

Gary Rayhons, Chair