

June 26, 2023
Garner, Iowa

The Hancock County, Iowa, Board of Supervisors met in adjourned session on the above captioned date pursuant to adjournment with Supervisors Florence (Sis) Greiman, Gary Rayhons, and Jerry J. Tlach present. Absent: none.

The minutes of June 19, 2023, meeting were read and approved.

On motion by Supervisor Tlach, seconded by Supervisor Rayhons and carried unanimously, the Board gave approval to the following: Signed Iowa Communities Assurance Pool (ICAP) Commitment to Continue Membership form. Signed Member Proxy form for Iowa Communities Assurance Pool (ICAP) appointing, Michelle Eisenman, County Auditor as primary contact and Rachel Ginbey, County Attorney, as alternate.

On motion by Supervisor Rayhons, seconded by Supervisor Tlach and carried unanimously, the Board gave approval to the following: Signed Iowa Communities Assurance Pool (ICAP) Anniversary Information Acknowledgment form.

On motion by Supervisor Rayhons, seconded by Supervisor Tlach and carried unanimously, the Board gave approval to the following Resolutions:

RESOLUTION No. 2023-028

WHEREAS, the Board of Supervisors of Hancock County, Iowa, has received appointments from

Michelle K. Eisenman, Auditor

WHEREAS, the appointees have accepted the appointments; and

WHEREAS, it is the best interest of the citizens of Hancock County that appointments be approved;

IT IS HEREBY RESOLVED by the Hancock County Board of Supervisors that the following new appointments are approved effective July 1, 2023:

**Ann Hinders as Deputy Auditor
Elizabeth Mullenbach as Clerk to the Auditor**

RESOLUTION No. 2023-029

WHEREAS, IT IS DESIRED TO MAKE APPROPRIATIONS FOR EACH OF THE DIFFERENT OFFICERS AND DEPARTMENTS FOR THE FISCAL YEAR BEGINNING JULY 2023, IN ACCORDANCE WITH SECTION 331.434, SUBSECTION 6, CODE OF IOWA,

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of Hancock County, Iowa, as follows:

SECTION 1. The amounts itemized by fund and by department or office are hereby appropriated from the resources of each fund as follows: Board of Supervisors - \$261,471; County Auditor - \$643,727; County Treasurer - \$543,348; County Attorney - \$314,795; County Sheriff - \$1,921,360; County Recorder - \$234,090; Township Officers – \$14,453; Sanitary Disposal Services – \$98,000; Secondary Road - \$6,583,010; Veterans Affairs - \$55,766; Conservation Board - \$575,087; Public Health Services – \$306,577; Social Services - \$44,375; Medical Examiner - \$33,000; District Court - \$1,300; Communications - \$514,099; Fairgrounds - \$34,500; Libraries - \$140,000; General Services - \$455,960; Data Processing - \$330,000; Zoning Commission - \$8,820; Home Care Health Services - \$31,200; Law Enforcement Center - \$15,000; Mental Health Administration – \$2,000; Juvenile Probation - \$17,500; Emergency Management - \$63,488; Capital Projects - \$1,588,114; Non-departmental – \$2,898,643; Total = \$17,729,683.

SECTION 2. Subject to the provisions of other county procedures and regulations, and applicable state law, the appropriations authorized under Section 1 shall constitute authorization for the department or officer listed to make expenditures or obligations from the itemized department effective July 1, 2023.

SECTION 3. In accordance with Section 331.437, Code of Iowa, no department or officer shall expend or contract to expend any money or incur any liability or enter into any contract which by its terms involves the expenditure of money for any purpose in excess of the amounts appropriated pursuant to this resolution.

SECTION 4. If at any time during the 2023-2024 budget year the auditor shall ascertain that the available resources of a department for that year will be less than said department's total appropriations, she shall immediately so inform the board and recommend appropriate corrective actions.

SECTION 5. The Auditor shall establish separate accounts for the appropriations authorized in Section 1, each of which account shall indicate the amount of the appropriation, the amounts charged thereto, and the unencumbered balance. The Auditor shall report the status of such accounts to the applicable departments and officers quarterly during the 2023-2024 budget year.

SECTION 6. All appropriations authorized pursuant to this resolution lapse at the close of business June 30, 2024.

On motion by Supervisor Tlach, seconded by Supervisor Rayhons and carried unanimously, the Board gave approval to the following Resolution:

Resolution no. 2023-030

Resolution for Interfund Operational Transfers

Authorizing periodic transfers from the General Basic Fund to the Conservation Fund; from Rural Services Fund to the Secondary Road Fund; from Mokry Trust Fund to the General Basic Fund

Resolution to authorize the Hancock County Auditor to periodically transfer sums in accordance with Section 331.432 Code of Iowa from the General Basic Fund to the Conservation Fund not to exceed \$424,000, from the Rural Services Fund to the Secondary Road Fund not to exceed \$2,347,729, and from the Mokry Trust Fund to General Basic Fund not to exceed \$30,000 all in Fiscal Year 2023-2024.

On motion by Supervisor Tlach, seconded by Supervisor Rayhons and carried unanimously, the Board gave approval to the following: Re-appointment of James Nelson, Britt, to Hancock County Veteran Affairs Commission for a three-year term ending June 30, 2026. Approved Hancock County Secondary Road Department Policy and Procedure Memorandum for Uniform & Personal Protective Equipment (PPE) Policy. Tentatively approved Engineer Tyler Conley’s report for open ditch right-of-way for Drainage District no. 8 Lateral 4 and set August 7, 2023 at 10:00 a.m. as the date and time for hearing on said open ditch right-of-way for Drainage District no. 8 Lateral 4.

On motion by Supervisor Rayhons, seconded by Supervisor Tlach and carried unanimously, the Board gave approval to the following: Re-appointment of Dennis Kruger, Wesley, to the Hancock County Board of Adjustment for a five-year term to end June 30, 2028. Signed Agreement for professional drainage inspection services/drainage district utility installation inspection engineering services between Hancock County and Bolton & Menk, Inc.

No further business to come before the Board, motion made to adjourn at 11:52 a.m. by Supervisor Rayhons and carried. All Supervisors present voting, “Aye,” session to adjourn and will meet again on July 3, 2023.

ATTEST: _____
Michelle K. Eisenman, Auditor

Florence Sis Greiman, Chair