

December 18, 2023
Garner, Iowa

The Hancock County, Iowa, Board of Supervisors met in adjourned session on the above captioned date pursuant to adjournment with Supervisors Florence (Sis) Greiman, Gary Rayhons and Jerry J. Tlach present. Absent: none.

The minutes of December 11, 2023 meeting were read and approved.

A public hearing was held on the proposed construction, review the proposed plans, specifications, approve the form of contract and total estimated cost of the project for the Hancock County Secondary Roads Maintenance Facility, located in Britt, Iowa. Those present for the hearing were Supervisors Greiman, Rayhons, and Tlach, Deputy Auditor Ann Hinders, and County Engineer Jeremy Purvis. Present from the public Ben Hassebroek-Leader, Angela Nelson-KIOW, present via Go to Meeting was Rob Hillesland-Summit-Tribune, Bob Kern, Marlin Jensen. Certification that publication as to the date and time and place of the hearing was on file in the Auditor's Office. There were no written or oral comments or objections received. On motion by Supervisor Rayhons to close the public hearing, seconded by Supervisor Tlach. All ayes.

On motion by Supervisor Tlach, seconded by Supervisor Rayhons, the Board gave approval to the following Resolution:

RESOLUTION NO. 2023-041

RESOLUTION APPROVING CONSTRUCTION PLANS, SPECIFICATIONS, AND FORM OF CONTRACT FOR THE SECONDARY ROADS MAINTENANCE FACILITY PROJECT

WHEREAS, the Hancock County Board of Supervisors, herein referred to as "Board," entered into an agreement with ATURA Architecture for engineering services for design and construction of a Secondary Roads Maintenance Facility; and

WHEREAS, it is the desire of the Board to have constructed the designed project for the Hancock County Secondary Roads Maintenance Facility in Britt, IA; and

WHEREAS, the Board has reviewed plans and specifications submitted to the County by ATURA Architecture for the above listed projects; and

WHEREAS, the total proposed construction costs for the Secondary Roads Maintenance Facility in Britt, IA is estimated at \$6,000,000; and

WHEREAS, it is the desire of the Board to approve the form of contract for construction of the project as shown in Attachment A. Further the Board received the bid letting notice providing details for the submission of bids;

THEREFORE, IT IS HERBY RESOLVED the Board approves the construction plans and specifications for the Secondary Roads Maintenance Facility in Britt, IA. The Board approves the

project cost estimate of \$6,000,000. The Board approves the form of contract between the contractor and the Board.

On motion by Supervisor Rayhons, seconded by Supervisor Tlach and carried unanimously, the Board gave approval to the following Resolution:

RESOLUTION NO. 2023-042
RESOLUTION AWARDED CONTRACT FOR THE
SECONDARY ROADS MAINTENANCE FACILITY PROJECT

WHEREAS, the Hancock County Board of Supervisors, hereafter referred to as “the Board”, believes the Hancock County Secondary Roads Maintenance Facility in Britt, IA, hereafter referred to as “the project” is in the best interest of Hancock County, Iowa, and the residents thereof. The project is defined as consisting of general construction, site construction including final grading, concrete paving, and site utilities, mechanical construction including plumbing, heating, ventilating, and air conditioning, and electrical construction including power, lighting, communication, and fire safety; and

WHEREAS, the Board has sought appropriate professional guidance for the concept and planning for the project and followed the steps as required by the Code of Iowa for notifications, hearings, and bidding/letting; and

WHEREAS, The Board finds this resolution appropriate and necessary to protect, preserve, and improve the rights, privileges, property, peace, safety, health, welfare, comfort, and convenience of Hancock County and its citizens, all as provided for in and permitted by section 331.301 of the Code of Iowa; and

IT IS THEREFORE RESOLVED by Board to accept the bid from Dean Snyder Construction Co. of Clear Lake, IA in the amount of \$5,014,400 and awards the associated contract(s) to the same;

BE IT FURTHER RESOLVED that all other resolutions or parts of resolutions in conflict with this resolution are hereby repealed. If any part of this resolution is adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the resolution or action of The Board as a whole or any part thereof not adjudged invalid or unconstitutional. This resolution shall be in full force and effect from and after the date of its approval as provided by law; and

BE IT FURTHER RESOLVED by the Board of Supervisors of Hancock County, Iowa, that after receiving the necessary contract documents, including but not limited to, the contractor’s bond and certificate of insurance, Jeremy Purvis, P.E., the Engineer for Hancock County, Iowa, be and is hereby designated, authorized, and empowered on behalf of the Board of Supervisors of said County to execute the contracts in connection with the afore awarded construction project for the county.

On motion by Supervisor Tlach, seconded by Supervisor Rayhons and carried unanimously, the Board gave approval to the following: Signed agreement with North Iowa Area Council of

Governments (NIACOG) for providing funding for NIACOG Housing Trust Fund in the amount of \$2,000.

On motion by Supervisor Rayhons, seconded by Supervisor Tlach and carried unanimously, the Board authorized the County Auditor to issue checks for the claims on file from December 4 to December 18, 2023 as follows:

ABSOLUTE WASTE REMOVAL,MISC EXP	253.15
ADVANCED CONCRETE INC,ROCK	33,607.91
AHLERS & COONEY P C,PROFESSIONAL SERVICES	750.00
AIRGAS USA LLC,WELDING SUPPLIES	298.05
ALLIANT ENERGY,UTIL	6,815.79
AMAZON CAPITAL SERVICES, SUPP	1,289.97
ANN HINDERS,MLGE	73.70
ARNOLD MOTOR SUPPLY,PARTS	477.28
AT & T MOBILITY,DATA PLAN	499.68
B & W CONTROL SPEC INC,DITCH SPRAYING DD	4,370.98
BATTERIES PLUS BULBS #577,BATTERIES & BULBS	251.64
BELINDA RASMUSON OULMAN,MEDICAL EXAMINER	287.05
BLACK HILLS ENERGY,UTILITIES	217.19
BLACKSTRAP INC,ROAD SALT	13,797.42
BMC AGGREGATES LC,ROADSTONE	36,502.88
BOILER & PRESSURE VESSEL INSPECTION,LIC/PERMITS	80.00
BOMGAARS SUPPLY INC,OIL DRY LUBE	66.65
BRAD'S PEST CONTROL,INSECT CONTROL	64.00
BROTHERS ACE HARDWARE,WAX RINGS	106.49
C J COOPER & ASS'N INC,SAFETY SCREENING	45.00
CARD SERVICES,REMARKABLE/PARTS/CAMERA	1,507.21
CEMSTONE CONCRETE MATERIALS LLC,ASPHALT	3,462.50
CENTURY LINK,PHONE	33.95
CHRIS HEYER,MLGE	1,114.60
CHRYSLER OF FOREST CITY,PARTS	735.94
CITY LAUNDERING CO,MISC SUPPLIES	113.96
CITY OF BRITT,SEWER & WATER	37.86
CITY OF CRYSTAL LAKE,CLP WATER/SEWER	51.75
CITY OF GARNER,WATER & SEWER	213.86
CITY OF GOODELL,SEWER & WATER	85.00
CITY OF KANAWHA,WATER BILL	414.66
CITY OF KLEMME,SEWER & WATER	56.28
CITY OF WODEN,SEWER & WATER	63.00
CLARION DISTRIBUTING LLC,MISC SUPPLIES	159.50
COLOFF DIGITAL,WEBSITE SUPPORT PACKAGE	169.00
COMMUNICATIONS 1 NETWORK,INTERNET	771.31
CORWITH MUN UTILITIES,SEWER & WATER	87.40
COTT SYSTEMS INC,HOSTED ONLINE INDEX BOOKS	265.00
CULLIGAN MASON CITY,CUST/SUPPLY	30.30
DAVID LANE,SHOP TOOLS	69.99
DEAN SNYDER CONSTRUCTION CO,CONSULTANT FEES	13,956.00
DIANA LOU DEIBLER,CITY/SCHOOL ELECTION	24.10
DIANE L NALL,CITY/SCHOOL ELECTION	39.50

DISTRICT II SUPERVISORS ASSOCIATION,SPVRS MEETING	10.00
DOUG'S SMALL ENGINE SALES & SERVICE,BRUSH CUTTING SUPPLIES	94.40
DUNCAN HEIGHTS INC,PAYEE SERVICES	572.00
EARLES DEMOLITION LLC,REPAIR DD	18,855.11
ELECTRONIC ENGINEERING,PARKING LOT CAMERAS	12,898.45
ELECTRONIC SPECIALTIES INC,RADIO SERVICE	174.00
ELIZABETH H POWERS,CLEANING OFFICE COMM HEALTH	450.00
EQUIPMENT BLADES INC,BLADES	5,707.20
ESRI INC,ARCGIS	2,200.00
FARMERS CO-OP ASSOCIATION,FUEL	106.37
FIVE STAR SHOP SERVICE,BOLTS	3,936.25
FORCE AMERICA DISTRIBUTING LLC,PARTS	1,068.29
FOREST CITY FORD INC,REPLACE BATTERY	206.18
FORGE & BUILD,PARTS	532.22
GALLS LLC,UNIFORMS	160.77
GARLAND & RODRIGUEZ,JUVENILE COURT	284.70
GARNER LUMBER & SUPPLY CO,REPAIRED FLOORING	33.60
GARY RAYHONS,MLGE	132.00
GOVERNMENT FORMS AND SUPPLIES,#10 PINK CERT OF TITLE ENV	581.72
H & K PLUMBING INC,BRITT SHED REPAIRS	454.30
HANCOCK COUNTY COOP OIL ASS'N,GAS	13,806.49
HANCOCK COUNTY EMA SERVICES,2023-2024 EMER MGMT ALLOC	63,488.00
HANCOCK COUNTY HEALTH SYSTEM,GRANTS	18,836.70
HANCOCK COUNTY IOWA,WORKERS COMP AUDIT	1,801.00
HANCOCK COUNTY MEDICAL BENEFIT,JAN MEDICAL PREMIUMS	150,971.96
HENRY M ADKINS & SON INC,2024 ANNUAL LICENSE FEES	6,700.00
HIWAY TRUCK EQUIP INC,PARTS	295.25
HOLIDAY INN,APCO/NENA CONF	266.56
HY-VEE ACCOUNTS RECEIVABLE,CUST SUPPLY	36.50
IA DEPT OF PUBLIC SAFETY,2023 IOWA SYSTEM FEES	2,088.00
IA ENVIRONMENTAL SERV INC,BRIDGE SAMPLING	1,750.00
IAAO,DUES	240.00
IN STEP FLOORING,CARPET	16,754.25
INSTITUTE OF IA CERT ASSESSORS,DUES	125.00
IOWA COUNTY ATTORNEYS ASSOCIATION,FALL CONF REGIST	370.00
IOWA DEPT OF REVENUE,MONTHLY HOTEL/MOTEL TAX	26.05
IOWA DNR,WILDLIFE SALVAGE PERMIT	15.00
IOWA DNR,WELL PERMITS	150.00
IOWA STATE ASSOCIATION OF COUNTIES,2024 ISAC UNIV TRNG	450.00
J ROBERT HOPSON INC,7-1-2023 GASB 75 ACT VAL REPORT	1,800.00
JAMES H HILL,CITY/SCHOOL ELECTION	12.00
JAMES NELSON,MEETING	62.10
JAMES WELSH,MLGE	37.18
JANICE KIRSCHBAUM,CITY/SCHOOL ELECTION	34.00
JOHN BOWMAN,CITY/SCHOOL ELECTION	25.75
JOHN DEERE FINANCIAL,GREASE	371.34
JOSEPH DAVID PETERSEN,MEDICAL EXAMINER	100.00
JUDY ALLEN,CITY/SCHOOL ELECTION	23.00
K & K INC,REPAIR DD	894.00
LAHARV CONSTRUCTION CO INC,REPAIR DD	2,339.17

LEANNE SHIPLER,CITY/SCHOOL ELECTION	28.50
LLOYD BIER,SAFETY	150.00
MANATT'S INC,BRIDGE SOUNDING	592.50
MARC,PARTS	548.63
MARCO TECHNOLOGIES LLC,CONTRACT BASE RATE	422.90
MARVIN L JOHNSON,MEETING	72.99
MASON CITY GLASS SERVICE,REPAIRED WINDOW	260.00
MECHANICAL AIR SYSTEMS,HVAC PAYMENT #11	29,163.10
MENARDS,PARTS	1,761.56
MICHELLE EISENMAN,MLGE	58.96
MID-AMERICA PUBLISHING CORP,LEGALS	776.06
MIDWEST CONCRETE CUTTING INC,ASPHALT	695.00
NASSCO INC,LIQUID ICE MELT	270.90
NELSON SEPTIC SERVICES LLC,ESP PORTABLE R R	135.00
NEW COOPERATIVE INC,GAS	20.00
NEWMAN SIGNS INC,SIGNS	2,542.60
NEXT GENERATION TECH LLC, MONTHLY SERV//ANTIVIRUS/SUPP	24,902.98
NORTH IOWA MEDIA GROUP,LEGAL	578.70
NUWAY-K & H COOPERATIVE,GAS	5,063.16
OVERHEAD DOOR CO. OF MASON CITY,KANAWHA SHED REPAIRS	618.22
PETROBLEND CORPORATION,OIL	857.87
PITNEY BOWES BANK INC RESERVE ACCOUNT,POSTAGE	8,000.00
PITNEY BOWES GLOBAL FINANCIAL SERVICES LLC,LEASE PSTGE MACH	707.61
POWERPLAN,FILTERS	451.28
PRAIRIE ENERGY COOPERATIVE,UTILITIES	654.13
PRITCHARD AUTO COMPANY,PARTS/VEHICLE SERV	1,163.72
REDING'S GRAVEL & EXCAV,BRITT SITE	15,878.96
REES HYDRAULIC SALES & SVC,PARTS	966.19
ROBERT OSTENDORF,TILE CROSSING	2,609.30
SCHLEUSNER DIRT WORK LLC,P W S PROJECT	4,325.00
SHAUN HACKMAN,PARKING	14.00
SHAWN M HUINKER,CITY/SCHOOL ELECTION	12.00
SKYBLUE SOLUTIONS,PHONE	984.30
SNYDER & ASSOCIATES INC,PROF SERV	6,730.75
STAPLES,OFFICE SUPPLIES	130.39
STARK SURVEYING INC,ENGINEERING SERVICES	250.00
STATE HYGIENIC LABORATORY,WELL WATER TESTING	540.00
STATE MEDICAL EXAMINER,AUTOPSY/TOXICOLOGY/TRANSCRIPTION	2,260.23
STELLAR TRUCK & TRAILER,PARTS	15,893.60
STOREY KENWORTHY,TAX FORMS	206.99
SUSAN I KADUCE,CITY/SCHOOL ELECTION	19.70
SWENSON'S HARDWARE,PARTS	108.77
TANNER T KOCKLER,LEGAL & COURT	70.00
THE SIDWELL COMPANY,SOFTWARE	5,293.91
T-MOBILE,PHONE	381.51
TOM BLUMER,2 BEAVER TAILS DD 14 LAT 1	160.00
TRACY L HETT-NORTH IOWA REPORTING,LEGAL & COURT	955.00
TREASURER STATE OF IOWA,ANNUAL MINING PERMITS	210.00
TRULSON AUTO PARTS,PARTS	1,357.21
U S POSTAL SERVICE,BOX RENTAL	264.00

USCELLULAR,CELL PHONES	617.08
VERIZON,PHONE	40.01
VERONICA MAAS,MEETING	70.24
VISUAL EDGE IT,CONTRACT BASE RATE	103.92
VISUAL EDGE IT,LEASE	69.27
WASTE MANAGEMENT,DISPOSAL	530.44
WASTE MANAGEMENT,SANITATION	51.79
WEAVER & WEAVER INC,REPAIR DD	959.00
WEBSTER COUNTY AUDITOR,FY2023-2ND JUD RENT/2ND/3RD/4TH QTRS	577.38
WELLS FARGO FINANCIAL LEASING,COPIER	291.90
WEST PAYMENT CENTER,DATA BASE	327.23
WEX BANK,GAS	11,408.03
WILLSON & PECHACEK PLC,LEGAL SERVICES	1,470.00
WINNEBAGO CO. SHER,LEGAL & COURT	39.00
WINNEBAGO COOP,PHONE	546.12
WINNEBAGO COUNTY JAIL,INMATES	11,220.00
YOHNCO INC,CONCRETE	2,450.25
ZIEGLER INC.,PARTS	2,840.54
TOTAL	629,374.74

No further business to come before the Board, motion made to adjourn at 10:46 a.m. by Supervisor Rayhons and carried. All Supervisors present voting, "Aye," session to adjourn and will meet again on December 19, 2023.

ATTEST: _____
Michelle K. Eisenman, Auditor

Florence Sis Greiman, Chair